



is a leading international development consultancy with forty years of experience providing technical assistance services in economic, social and organizational development, mainly in international markets.

Having implemented more than 500 projects in 115 countries, we believe that the impact and sustainability of public policies depends on collaborative work with partners and clients and on drawing on our four decades of experience to develop solutions that meet the specific challenges of each new assignment.

CESO's Business Development Department, responsible for tendering for new projects, is recruiting a Project Manager who can make a decisive contribution to our team's capacity to continue consolidating our activity.

Project Manager, Business Development Department

(Ref. DCM 19/02 - May 2019)

Location: Office in Lisbon. It is not anticipated the need for international travel.

Report: Business Development Director

Start Date: June 2019

Duration: 12 months (extendable)

Main Responsibilities of a Project Manager:

- Identify new opportunities tendered by international funding agencies, to develop CESO's project portfolio;
- Analyse full Tender Documents, in particular Terms of Reference, contributing to prioritization and strategy definition for each new opportunity;
- Prepare Expressions of Interest and Technical and Financial proposals;
- Identify and mobilize teams of experts (consultants) to carry our assignments;
- Maintain and strengthen the network of partners, consultants and international funding agencies

If you are interested, before sending your application, please consider (Minimum requirements):

- Do you have a University degree in economics, management, international relations or related field?
- Do you have, at least, 5 years of experience in international cooperation and development?
- Do you have strong projects proposals writing skills?
- Are you motivated to, pro-actively and autonomously (not alone), take up your tasks?
- Do you have strong communication skills, both in English and Portuguese? – For non-Portuguese natives, intermediate knowledge of the language will be considered adequate
- Do you have good computer skills – specially in MS-Word® and MS-Excel®?
- Are you motivated with the possibility of joining a leading international development consultancy Company?

If you answered “yes” to ALL the above questions, then consider (Additional Requirements):

- Do you have specific training in the area of international cooperation and development?
- Do you have specific professional interest and/or previous experience in the areas of Private Sector Development, Trade, Employment promotion and/or Education in the context of international development?
- Do you have a good command of French and / or Spanish?

If you answered “yes” to ALL Minimum requirements and to, at least, one of the Additional requirements, send us your application through the online form [Project Manager DCM 19/02](#) by 19 of May 2019.

We ensure confidentiality throughout the process.